

**Town of East Windsor
Economic Development Commission**

**11 Rye Street, P.O. Box 389
Broad Brook, CT 06016**

Website: <http://www.eastwindsorct.com>

***Special Meeting Minutes
Monday, November 28, 2016***

I. ESTABLISHMENT OF QUORUM

Members Present: Eric Moffett, Bill Kehoe and Gil Hayes.

Also Present: Laurie Whitten, Town Planner
Robert Maynard, First Selectman

Chairman Moffett called the meeting to order at 7:00 p.m.

II. PUBLIC PARTICIPATION:

None.

III. APPROVAL OF MINUTES:

MOTION: To approve the minutes of Oct 24, 2016.

Kehoe / Moffett

In Favor: Kehoe; Moffett, Hayes

IV. GENERAL DISCUSSION:

Meet & Greet

Discussion was held regarding timing , how to draw in more businesses, guest speakers and possible involvement of MMCT for the meet and greet.

It was decided for Town Planner to meet with CT SBA to see what programs they have, and if they would be willing to speak at one of our events.

CGI Advertisement for Town

Ms. Whitten reported that CGI anticipates an early 2017 release.

Northern Route 5 Business Corridor

Ms. Whitten noted that CRCOG is working on finalizing the contract and scope of services with the Transportation Committee. The contract should be finalized soon to do the study.

Discussion of Economic Development Issues

Issues discussed included:

- Need for Full Time Economic Development Person. Perhaps look at reorganizing Zoning Enforcement Officer to Part time and adding more time from Full Time Staff
- Need to become more active with Social Media. First Selectman Maynard announced that the new year will bring new website design and more social media from the town.

V. ADJOURNMENT

MOTION: To adjourn. Hayes / Kehoe / Unanimous

The meeting was adjourned at 8:20 p.m.

Respectfully submitted,

Laurie Whitten, Acting Recording Secretary